

SECTION I INTRODUCTION**A. HISTORY, PURPOSE, AND USAGE****B. DISTRIBUTION AND REVISION**

I. INTRODUCTION

A. HISTORY, PURPOSE, AND USAGE

Bulletin 1022 serves as a mandatory guide to the uniform classification and recording of accounting transactions for Michigan school districts. The Bulletin was adopted in 1963 and revised in 1976. The primary reason for the current (1988) revision is for the purpose of conforming with changes in generally accepted accounting principles (GAAP).

Bulletin 1022 is intended for use by both intermediate and local school districts. It is equally applicable to both except that the Vocational Education Fund, Special Education, and Cooperative Education fund are for intermediate school district use only. These three funds are not to be used by local districts, with exception of local school districts operating center special education programs in accordance with Section 6 of the State School Aid Act.

The Bulletin's primary purpose is to develop systems which make possible combinations of data to provide necessary financial information for decision making. It is intended that Bulletin 1022 (Revised) be usable as a working manual in the design of the entire financial system of a school district.

It is important in the use of this manual to recognize that the standardization of definitions and classifications is critical to the data gathering process. Minimum requirements are defined to provide necessary comparability in the recording and reporting of financial information for Michigan districts, regardless of size. Expansion of these requirements will depend upon the personnel and the facilities available to a school district.

B. DISTRIBUTION AND REVISION

Local and intermediate districts are encouraged to forward recommendations for revisions of Bulletin 1022 to the Department of Education, Office of Administrative Services, Financial Management Services, P.O. Box 30106, Lansing, Michigan 48909.